



Developmental Services Worker

Phase #1: Registration

Submit Application for Apprenticeship Training to MAESD Apprenticeship Office*
<https://www.ontario.ca/page/start-apprenticeship>
*A sponsor is required to sign a Registered Training Agreement

Register a Training Agreement with MAESD
(i.e. sign Registered Training Agreement (RTA))

Submit OCOT (Apprentice Class) Membership Application
(with \$60 +HST annual membership fee within 90 days of RTA)

Obtain Apprenticeship Training Standard from OCOT
<http://www.collegeoftrades.ca/wp-content/uploads/Developmental-Services-Worker-620D-EN-TS.V100.pdf>

Phase #2: Apprenticeship

Complete in-school training
Complete the 780 hours of in-class training as set out in the Curriculum Training Standard established by OCOT at an Ontario College of Arts and Technology approved by MAESD.

Complete on-the-job training
Complete the competencies set out in the Apprenticeship Training Standard Log Book established by OCOT; benchmark to become competent is 3,720 hours

Maintain OCOT membership fee: \$60 +HST (annually)

Apprentice eligible to apply for Loan for Tools and other grants/incentives

Phase #3: OCOT/MAESD Certification

Submit completed Apprenticeship Training Standard to local MAESD Apprenticeship Office

Apprentice eligible to apply for Apprenticeship Completion Bonus

MAESD issues Certificate of Apprenticeship

Sponsor eligible to apply for Apprenticeship Completion Employer Bonus

Option to apply for Certificate of Qualification and membership in OCOT's Journeypersons Class

Note: DSW is a voluntary trade; membership in OCOT's Journeypersons Class is optional

Phase #4: DSW Bridging

Option to complete additional course and practical requirements and obtain an Developmental Services Worker (DSW) Diploma

Note: Diploma requirements vary depending on the Ontario College of Applied Arts and Technology program; in general, bridging should be done at the same College where in-school apprenticeship training was completed and is optional.